

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, June 15, 2021.

The President, Mr. Cattani, called the meeting to order at 6:00 p.m. and read the Opening Statement.

1. Call to Order

Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Cattani requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

Roll Call

4. Roll Call

<i>Bruce Bolderman</i>	<i>Eugene Cattani</i>	<i>Anne McGarry (SLH)</i>
<i>Donna Bosson</i>	<i>Terence Hoverter</i>	<i>Thomas Pellegrino - absent</i>
<i>Martin Burns - absent</i>	<i>Dennis Ingoglia (Brielle)</i>	<i>Alexis Pollock – arrived 6:04 p.m.</i>
<i>Michele Cartaya (Lake Como)</i>	<i>Joseph Loffredo - absent</i>	<i>Alfred Sorino</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services; Gabrielle Pettineo; Board Attorney; Sandi Freeman, Recording Secretary.

Quorum Reached

Mr. Cattani read the Mission Statement and Statement to the Public.

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission
Statement

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to
the Public

Mr. Cattani asked for a motion to accept and approve the minutes.

Motion was made by Mr. Sorino, seconded by Mrs. Bossone, to accept and approve the minutes as specified in Item #7.

Roll Call Vote: Ayes (7); Nays (0); Abstain (1) Mr. Hoverter; Absent (4) Mr. Burns, Mr. Loffredo, Mr. Pellegrino, Mrs. Pollock

MOTION CARRIED

Minutes

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of May 11, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - No Report for the Month

Mr. Cattani said there were no reports from the Student Board Representatives this evening.

Mr. Cattani turned the floor over to Dr. Kasyan for the Presentations.

Student
Representative
Report
(No Report)

9. Presentations

Presentations

• Introduction of Recommendation of Jaclyn Puleio for Lower MES Principal

Dr. Kasyan said that the Board would recognize the district's retirees at the July meeting. He complimented Mrs. Graziano on her outstanding service to the Manasquan Elementary School. Dr. Kasyan spoke on the intense interview process that took place to fill Mrs. Graziano's position at the elementary school. He introduced Jaclyn Puleio who rose to the top of the interview process, and after closed session discussion, she will be on this evening's agenda for approval as the new lower elementary school principal. Dr. Kasyan introduced Ms. Puleio. Ms. Puleio said she was looking forward to getting started in August and becoming a part of the Manasquan community.

Lower MES
Principal
Jaclyn Puleio

• High School Teacher of the Month – John Driscoll

Dr. Kasyan thanked the Board of Education for their focus on students and started the presentations by reading a poem that highlighted the outstanding qualities of our teachers.

Dr. Kasyan introduced and congratulated John Driscoll, the Manasquan High School Teacher of the Month selected by Alexander Colon. Mr. Driscoll was presented with a Certificate of Appreciation.

MHS Teacher
of the Month
John Driscoll

• Elementary School Teacher of the Month – Jestine Jones

Dr. Kasyan introduced and congratulated Jestine Jones, the Manasquan Elementary School Teacher of the Month selected by Dylan Vowteras. Ms. Jones was presented with a Certificate of Appreciation.

MES Teacher of
the Month
Jestine Jones

• High School Students of the Month – Alexander Colon, Senior – Jacob Palmieri, Junior – Samantha Certo, Sophomore – Brad Chapman, Freshman

Dr. Kasyan introduced and congratulated the High School Students of the Month. He commended them for being roll models to their peers, being academically motivated and demonstrating leadership in and out of the classroom, in addition to being involved in extracurricular activities. Dr. Kasyan presented the students with Certificates of Appreciation, Wally Bucks, and medals.

MHS Students
of the Month

- **Elementary School Student of the Month – Dylan Vowter**

MES Student
of the Month

Dr. Kasyan introduced and congratulated the Elementary School Student of the Month and presented him with a Certificate of Appreciation, Wally Bucks, and a medal.

- **Re-Start Committee Members**

Re-Start
Committee

Dr. Frank Kasyan	Colleen Graziano
Dr. Peter Crawley	Lesley Kenney
Ryan Basaman	Joseph Loffredo
Bruce Bolderman	Megan Manetta
Cheryl Bontales	Dr. Elizabeth Martin
Eugene Cattani, Jr.	Jesse Place
Margaret Ciufo	Alfredo Sorino
Rick Coppola	Jacqueline Szenzenstein
Robert Goodall	

Dr. Kasyan explained the process involved in the establishment of the Re-Start Committee and the challenge that this committee was faced with as a result of the pandemic. He thanked the nursing staff for their assistance in staying on top of the COVID cases to assure that the schools could remain in session. He introduced Dr. Elizabeth Martin and thanked her for participating on the committee and assisting in keeping the committee current with the science. Dr. Kasyan thanked the members on the committee for assisting in keeping the children safe, secure and in session and presented them with a gift in appreciation of their participation on the committee.

➤ **Five Minute Break**

Dr. Kasyan asked for a five-minute break to partake in refreshments.

Dr. Kasyan continued with the Principals' Reports.

10. Principals' Reports

- Lower Elementary School (PK-4) – Colleen Graziano

Mrs. Graziano provided an update of the transitions taking place at the lower elementary school. She reported that masks are now optional for both students and staff and the fences have been removed allowing for the entire use of the primary playground by the students. The combined spring band and chorus concert provided a wonderful evening of entertainment. She thanked Mr. Clark, the band director, and Mrs. Gordon, the chorus director, for arranging this successful program after being faced with many challenges throughout the year. The preschool students participated in "Donuts with Dad" and a variety of guests enjoyed an awesome event. She thanked the pre-school teachers for planning this program. Preparations are underway for the pre-school graduation. The Grade 3 students participated in the STEM Olympics. Plans are underway for the Annual End of the Year Celebration for the Kindergarten students. The final iReady Diagnostic Assessments have been completed and work has begun on completing the end of the year ELA running records. Details are being worked on to finalize the MES Summer Programs. She is excited that all of the summer programs will be resumed this year.

Lower
Elementary
School
Principal's
Report
Mrs. Graziano

Dr. Kasyan commented that following the science has allowed for the removal of the masks. He is hopeful the infection rate will continue to go down and that masks can remain voluntary for all of the summer programs. He would like to continue to keep a three to six feet distance between students while seated at their desks without having a mask mandate. He will continue to review any executive orders from the Governor.

○ Upper Elementary School (5-8) – Megan Manetta

Upper
Elementary
School
Principal's
Report
Mrs. Manetta

Mrs. Manetta said that information on the voluntary mask mandate was translated and provided to the Spanish speaking communities to assure that they fully understood the changes in the mask requirements. Dr. Kasyan thanked Mrs. Kenney, Mr. Goodall, and Mrs. Manetta for their due diligence in selecting a qualified candidate for the guidance counselor position, who is of the Spanish ethnicity and fluent in Spanish. This will be very helpful in providing bilingual notifications to the students. Mrs. Manetta reported that the 8th grade trip to Pine Grove was very successful. She complimented the students on a very successful band and chorus concert. The Athletic Awards event took place and was highlighted by a power outage. The athletes, along with their parents, participated in a very positive program. The National Junior Honor Society induction ceremony took place at the high school auditorium. She thanked the physical education teachers for arranging many exciting field day activities for the students. The students had a great time participating in the field day program. Honors Placement Testing has been completed at this time in grades six and seven. This testing provides insight in placing students in appropriate courses when entering grades seven and eight. Final exams are being completed and going very well. Mrs. Manetta reported on the upcoming events that will take place at the upper elementary school prior to the end of the school year and over the summer months.

Dr. Kasyan thanked the administrators for making his vision of having a tent become a reality and making it successful. He said that seeing the positive and successful venue that the tent provided for so many events is wonderful.

○ High School – Robert Goodall

High School
Principal's
Report
Mr. Goodall

Mr. Goodall thanked the Board and everyone else that has provided the support that has allowed for a great end of the year for the students during a very unprecedented school year. The tent provided a venue for the senior and junior proms on June 5th and June 11th. Feedback from the students was positive and everyone had a great time. The academic recognitions were also held under the tent along with academy graduations. Mr. Goodall congratulated the boy's lacrosse team for capturing the South Jersey Group 1 sectional state championship and the B-South divisional championship. He thanked Coach Cunningham and his staff for their time spent with the team. Mr. Goodall provided an update on Project Lead the Way for school year 2021-2022 and the implementation of the engineering programs being introduced at the high school through this program over a three-year period. Mr. Goodall said preparations are underway for the one hundred and thirty-sixth annual commencement ceremony at Manasquan High School on June 23, 2021 on the Vic Kubu Warrior Field.

Dr. Kasyan said the 8th grade commencement ceremony will take place on June 22nd on the high school football field. The rain date will be Thursday, June 24th. The high school graduation will take place on Wednesday, June 23rd on the football field. The rain date will also be on Thursday, June 24th. If it rains on June 24th the programs will move inside the school.

Mrs. Pollock complimented the elementary school teachers and thanked them on how they handled and explained the optional use of masks in the lower grades.

Dr. Kasyan concluded the Presentations.

Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this

Public Forum
on Agenda
Items

period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum
on Agenda
Items

Matt Koenig, Curtis Avenue, Manasquan – Mr. Koenig thanked the Board of Education, administration, and faculty for providing a great year for the students under very difficult circumstances and taking bold steps in September to open up with the hybrid model when other districts were not doing anything. He thanked the faculty for their trust in the administration for operating in a safe environment. He thanked the students for their determination to make it though this very unprecedented time. He asked that looking forward to the upcoming year the significant need for mental health awareness, especially with the freshman class, should be addressed. He asked that a review of the full year be taken at where we are now versus previous years and that a proactive approach be provided for these students. He asked that Mrs. Kenney and her team be provided with the necessary resources to make sure that each one of the current Freshmen be met in person or virtually and given the needed attention. The pressures that are mounting on our children are incredible and he asked to make sure to attribute and put forth the necessary resources.

There were no additional comments on agenda items. Mr. Cattani opened the second public forum on any topic on or not on the agenda.

12. Public Forum

Public Forum

Mr. Cattani closed the public forum seeing no comments from the public.

Mr. Cattani turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.

13. Discussion Items June 15, 2021 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**

C.O.W.
Discussion
Items

Dr. Kasyan asked Mrs. Kenney to report on a committee being developed and the focus being put into place this summer and fall.

Education,
Curriculum &
Technology

Mrs. Kenney provided topics of discussion at the meeting held with Mrs. Rudder, the district's social worker. The addition of a counselor for the English Language Learner population will provide greater support for our families. All counselors will have increased hours over the summer, and this will provide the ability to touch base with each student. A committee will be put together over the summer to address social and emotional learning and to review and work on the curriculum to provide district-wide initiatives and programs.

Dr. Kasyan said the needs of the students must be identified first, and this is accomplished by face-to-face discussions with the counselors not only for the incoming freshmen and sophomores, but for all students. He encouraged the counselors to reach out to the students and meet in order to identify the needs and incorporate programs around these needs.

Mrs. Kenney said that the I&RS committee and crisis teams are meeting on a regular basis to identify students who are at risk for various reasons and then social workers are assigned to these students to provide support.

- **Personnel– To be Discussed in Executive Session***
- **Policy**

Personnel
(Exec. Session)

Policy

- **Policies/Regulations for Adoption – 1st Reading ***
 - P & R 5460.02 – Bridge Year Pilot Program (M)

Policies/Regs
Adoption
1st Reading

Dr. Kasyan referred to Policy and Regulation 5460.02 on the agenda for a 1st reading that provides students an additional year to address learning loss and missed opportunities in extra-curricular activities as a result of the COVID-19 pandemic. This is a mandated policy that came out on May 21st.

- **Policies/Regulations for Amendment – 1st Reading ***
 - P 0131 – Bylaws, Policies, and Regulations
 - P 3134 – Assignment of Extra Duties
 - P & R 3142 – Nonrenewal of Nontenured Teaching Staff Members (M)
 - P & R 3221 – Evaluation of Teachers (M)
 - P & R 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
 - P & R 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
 - P & R 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M)
 - P & R 4146 – Nonrenewal of Nontenured Support Staff Members
 - P 8561 – Procurement Procedures for School Nutrition Programs (M)
 - P & R 6471 – School District Travel (M)

Policies/Regs
Amendment
1st Reading

Dr. Kasyan referred to policies and regulations for amendment on for 1st readings and asked if there were any questions from the Board. Mr. Place said that the amendments relate, for the most part, to technical corrections. He reviewed each policy and provided an explanation of the content of the amendments.

- **Policies/Regulations for Repeal – 1st Reading ***
 - P 1521 – Educational Improvement Plans
 - P 1649 – Federal Families First Coronavirus (COVID-19) Response Act
 - P 2421 – Vocational Technical Education

Policies/Regs
Repeal
1st Reading

Mr. Place pointed out that Policy 1649 was put into effect at the start of the pandemic last spring 2020 and most of the provisions expired on December 31, 2020.

- **Finance**

Finance

Dr. Crawley referred to Items 44 through 46 on the agenda that establish maximums that can be contributed to the various reserve accounts as a part of the conclusion of the audit. He explained that the amounts are to establish maximums and are not the actual deposit amount.

Reserve
Accounts

- **Buildings & Grounds/Facilities**

Buildings &
Grounds/
Facilities

- Fieldhouse Update

Dr. Crawley updated the Board on the field house project. He reported issues with the supply chain and the delivery of steel. The project should take six months with an initial start in mid-April that was pushed to early June and now pushed back to early to mid-August. We are ready to move forward but the delay is purely being driven by the delivery of steel. Phase one is the site work and the second phase is putting up the steel. Since delivery is not expected until early December the site work has been held off until early August. A substantial completion date is expected to be in early April 2022. Mr. Notley has reached out to the steel manufacturer to see if anything could be done to bump up our delivery.

Field House
Update

Dr. Kasyan referred to the reserve accounts on the agenda and commented that a school district is on a sound foundation when they can put money into reserve accounts. Over the last seven years we have been sound in our financial planning with projects on time and under budget and we have never exceeded our budget. Our bond rating is AA+ and he wanted to dispel any rumors that the reason for the shared service agreement was because the district was bankrupt. Dr. Kasyan said we are in a very good place right now.

Dr. Kasyan concluded the discussion of Committee of the Whole items.

Dr. Kasyan continued with the Superintendent's Report.

Superintendent's Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,521**
 - **High School – 993**
 - **Elementary School – 528**

Dr. Kasyan reported on the district enrollment for the month of May, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **May 13th – Fire Drill**
 - **May 19th – Shelter in Place Drill**
 - **Alternative School:**
 - **May 7th – Fire Drill**
 - **May 19th – Shelter in Place Drill**
 - **Elementary School:**
 - **May 20th – Fire Drill**
 - **May 27th – Lockdown Drill**

Dr. Kasyan reported on the fire drills conducted in the district during the month of May, as specified in Document B. These drills have filled the obligation required by the State of New Jersey.

- **HIB Monthly Report – Document C**
 - **High School: One Incident – 1 Not HIB**
 - **Elementary School: One Incident – 1 Not HIB**

Dr. Kasyan provided the monthly HIB Reports for the high school and elementary school, as specified in Document C.

Dr. Kasyan turned the floor over to Mr. Place, for the report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**

Mr. Place reported that the process of collecting student laptops will begin over the next two weeks. The devices will be services over the summer. Students that are involved in summer programs will be provided with a device.

Dr. Kasyan turned the floor over to Mr. Coppola, for the report of the Director of Curriculum and Instruction. He thanked Mr. Coppola for his efforts in creating the summer programs and reaching out to the sending districts to offer them seats in the programs.

- **Report of the Director of Curriculum and Instruction**

Mr. Coppola reviewed the summer programs at the high school. The Freshmen Warrior Academy will be conducted for incoming 9th graders to help with the transition into the high school. The sending districts were made aware of this program. The 10th grade Bridge Program will identify upcoming 10th grade students who may need support and remediation in specific academic areas. He believes that as a district it is important to have the schools open in the summer to welcome students and families in to provide seamless interaction and communication. Mrs. Graziano and Mrs. Manetta have also put together programs at the elementary school. Both the elementary school and high school will be having a very

Superintendent
Report

Enrollment
Document A

Attendance
Comparison,
Fire Drill, Bus
Evacuation,
Suspensions &
Tardy Reports
Document B

HIB Monthly
Report
Document C

Report of the
Assistant
Superintendent
Mr. Place

Report of the
Director of
Curriculum and
Instruction
Mr. Coppola

meaningful summer with these programs. The last diagnostics have been completed for the Ready Math program and feedback indicates student growth. Data will be reviewed over the summer and individualized plans will be put together for the students. A middle school science curriculum will be reviewed for next year with a major focus to adopt a new curriculum in the middle school. Professional development plans are being looked into for next year with input from the teachers on areas that they would like to focus on including more training in social and emotional learning. Training for curriculum writing will take place for teachers on June 28th. Mr. Coppola said it has been a great end of the year with positive events and seeing the students celebrate. He thanked the Board and Dr. Kasyan for their support and complimented the building principals for putting the end of the year programs together. Mr. Coppola concluded his report.

Dr. Kasyan turned the floor over to Mrs. Kenny, for the report of the Director of School Counseling Services.

- **Report of the Director of School Counseling Services**

Mrs. Kenney reported that the seniors are moving forward and excited to finish out their senior year. There are 174 students that sent a total of 1,074 applications to 275 colleges. The Alternative Academy will be graduating nine students this year. The counselors are finishing the scheduling process and working with students for next year. The Senior Awards and Scholarship Night will take place tomorrow evening. Ms. Busco and Ms. Rudder will host a mental health first aide training two evenings this summer from 4:00 p.m. to 8:00 p.m. Information will be posted on the website. A review will take place of the weighting of honors and AP courses into the GPA. Mrs. Kenney concluded her report.

Dr. Kasyan asked what the enrollment was in the Alternative Academy next year. Mrs. Kenney said there is space for ten students in the program and she is looking at a list of students for possible placement in the program. Dr. Kasyan said over the last three years 22 students have graduated from this highly successful program.

Mr. Cattani asked for a motion to approve and accept the Superintendent's Report.

Recommend approval and acceptance of the Superintendent's Report.

Motion was made by Mr. Bolderman, seconded by Mrs. Bossone, to approve and accept the Superintendent's Report.

Roll Call Vote: Aye (9); Nays (0); Abstain (0); Absent (3) Mr. Burns; Mr. Loffredo; Mr. Pellegrino
MOTION CARRIED

Mr. Cattani asked if there were any Manasquan General Items that require a separate vote. Seeing none, he asked for a motion to approve Items #15 through #23.

Motion was made by Mr. Hoverter, seconded by Mr. Sorino, to approve Manasquan General Items #15 through #23.

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Burns; Mr. Loffredo; Mr. Pellegrino
MOTION CARRIED

MANASQUAN

General Items

14. **Recommend** approval of the updated 2020-2021 Aid-in-Lieu of Transportation payments for the months of January 2021 – June 2021 that now includes Red Bank Catholic and Calvary Academy. The \$500 per student payment will be prorated based on the actual days of in-person sessions (if applicable):

St. Catharine School	95 in-person – 14 virtual (87% of \$500)	12 students @ \$435 each	\$5,220
Christian Bros. Acad.	84 in-person – 18 virtual (82% of \$500)	9 students @ \$410 each	\$3,690
Ranney School	Full in-person program	5 students @ \$500 each	\$2,500
St. Peter School	Full in-person program	2 students @ \$500 each	\$1,000
Red Bank Catholic	98 in-person – 11 virtual (90% of \$500)	3 students @ \$450 each	\$1,350
Calvary Academy	78 in-person – 12 virtual (87% of \$500)	2 students @ \$435 each	\$ 870

Aid-in-Lieu of Transportation
January – June 2021 \$14,630

15. **Recommend** approval of the continuation of acceptance of Spring Lake Heights resident student ID#6283631013, in the Manasquan Elementary School Extended School Year MD program, from July 5th through August 5th (20 days), from 8:30 a.m. to 11:30 a.m., at the 2021 ESY MD tuition including 1:1 aide, in the amount of \$4,640.00 plus Related Services, in the amount of \$840.00, for a total 2021 ESY MD program rate of \$5,480.00.

16. **Recommend** approval of the acceptance of Spring Lake Heights resident student ID# 3093746678, in the Manasquan Elementary School Extended School Year Preschool Handicapped Program, from July 5, 2021 to August 5, 2021, at the 2021 ESY Preschool Handicapped Tuition rate of \$1,000 plus Related Services: Speech (\$134.40) and OT (\$134.40), for a total 2021 ESY Preschool Handicapped program rate of \$1,268.80.

Professional Days

17. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below: **None for the Month**

Student Action

Field Trips

18. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

19. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

Placement of Students Out of District

20. **Recommend** approval of the revised 2020-2021 External Placement list that reflects both transportation and tuition costs. **No Report for the Month**
21. **Recommend** approval of the revised 2021-2022 External Placement list that reflects both transportation and tuition costs, as per **Document 1**.

Financials

22. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending May, 2021 as per **Document 2**.

2020-2021 Aid-
In-Lieu of
Transportation

Sending
District Tuition
Student – ESY
MD Program

Sending
District Tuition
Student – ESY
Preschool
Program

MES
Professional
Days
(No Report)

MES Field Trips
(No Report)

MES Home
Instruction
(No Report)

2020-21
External
Placements
(No Report)

2021-22
External
Placements
Document 1

MES Central
Funds Report
Document 2

Mr. Cattani asked if there were any Manasquan/Sending Districts General Items that require a separate vote. Mr. Cattani referred to Item #25, a formal resolution that will be forwarded to Governor Murphy asking him to rescind provisions of Executive Order 175 for next school year so local school districts are able to make their own rules relating to the opening of the schools. Seeing no further discussion or questions, he asked for a motion to approve Items #24 through #49.

Manasquan/
Sending
Districts
General Items
#24 through
#49

Motion was made by Mr. Bolderman, seconded by Mr. Hoverter, to approve Manasquan/Sending Districts General Items #24 through #49.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns; Mr. Loffredo; Mr. Pellegrino

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

23. Secretary's Report/Financials

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

Financial
Reports

The Business Administrator/Board Secretary certifies that as of **MAY, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's
Certification

Be it Resolved; that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,438,867.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **MAY 31, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of
the Secretary's
Certification

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **MAY 31, 2021** as per **Document D**. (The Treasurer of School Moneys Report for the month of **MAY, 2021** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's
Financial &
Investment
Report
Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MAY 31, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for MAY and JUNE** as recommended by the Superintendent of Schools, as per **Document D**.

Budget
Certification
Document D

Purchase Orders for the months of **MAY 2021** be approved, as per **Document E**.

Purchase
Orders
Document E

Recommend acceptance of the **Cafeteria Report** – **Document F**

Cafeteria
Report
Document F

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$66,317.39** for the month of **JUNE, 2021** be approved. Record of checks (**#48206** through **#48215**), and distributions are on file in the Business Office.

Bills (Current
Expense)

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **JUNE, 2021** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

Bills (Capital Expense)

Confirmation of **Bills (Current Expense)** for **MAY, 2021** at **\$2,781,716.52** and checks (**#48051** through **#48205**) and **(Capital Expense)** for **MAY, 2021** at **\$14,997.50** and checks (**#1219** through **1223**).

Confirmation of Bills (Current & Capital Expense)

Recommend acceptance of the following **High School Central Funds Report** for the month ending **MAY 2021** as per **Document G**.

MHS Central Funds Report Document G

24. Recommend approval of the following resolution related to the state COVID-19 provisions:

COVID-19 Provisions

Whereas, on March 9, 2020, Governor Phil Murphy signed Executive Order No. 103 declaring a Public Health Emergency and a State of Emergency throughout the State due to the public health hazard created by Coronavirus Disease 2019 (COVID-19); and

Whereas, on March 13, 2020, Governor Phil Murphy signed Executive Order No. 104 requiring all public, private and parochial schools to be closed for in-person learning; and

Whereas, on August 13, 2020, Governor Phil Murphy signed Executive Order No. 175, allowing for schools to open under conditions detailed in “The Road Back: Restart and Recovery Plan for Education;” and

Whereas, the Board of Education of the Manasquan Public School District believes that the administration of public schools is best accomplished locally, by administrators and Board members most familiar with the strengths, weaknesses, wants and needs of the schools and the school community, and

Whereas, the Board of Education of the Manasquan Public School District is in the best position to quickly implement, remove, or revise COVID-19 mitigation strategies based on facts specific to the local region and school district.

Now, therefore, be it resolved that the Manasquan Board of Education urges the Governor and the New Jersey Department of Education rescind all mandatory provisions within Executive Order No. 175, “The Road Back: Restart and Recovery Plan for Education,” and any additional supplemental guidance to either, including, but not limited to, the mandatory use of face masks by all students, staff and visitors to a school building; and be it further

Resolved, that all mandatory provisions be replaced with guidance that can be considered and implemented by boards of education given their knowledge and understanding of the impact of these provisions on the students and staff in their school district; and be it further

Resolved, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin, the 30th Legislative District’s representatives in the state Senate and General Assembly, and Monmouth County Executive County Superintendent Lester Richens.

25. Recommend approval of the **adoption** of the following policies and regulations (first reading), as per **Document H**.

- P & R 5460.02 – Bridge Year Pilot Program (M)

Policy for Adoption 1st Reading Document M

26. Recommend approval of the **amendment** of the following policies and regulations (first reading), as per **Document I**.

- P 0131 – Bylaws, Policies, and Regulations
- P 3134 – Assignment of Extra Duties
- P & R 3142 – Nonrenewal of Nontenured Teaching Staff Members (M)

Policies for Amendment 1st Reading Document I

- P & R 3221 – Evaluation of Teachers (M)
- P & R 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
- P & R 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- P & R 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- P & R 4146 – Nonrenewal of Nontenured Support Staff Members
- P 8561 – Procurement Procedures for School Nutrition Programs (M)
- P & R 6471 – School District Travel (M)

*Policies for
Amendment 1st
Reading
Document I*

27. Recommend approval of the **repeal** of the following policies and regulations (first reading), as per **Document J.**

- P 1521 – Educational Improvement Plans
- P 1649 – Federal Families First Coronavirus (COVID-19) Response Act
- P 2421 – Vocational Technical Education

*Policies for
Repeal 1st
Reading
Document J*

28. Recommend approval of the purchase instructional and administrative software titles, subscriptions, and renewals as listed below for the 2021-2022 school year. These purchases do not have an applicable state contract and the purchase qualify as exempt as per N.J.S.A. 18A:18A-5(19).

*2021-2022
Software Titles,
Subscriptions
and Renewals*

Product/Title	Vendor	Amount
Blackboard Website CMS & Hosting	Blackboard	\$9,520.71
Canvas LMS	Instructure	\$10,262.00
Frontline 504, IEP, & RTI Direct	Frontline	\$18,286.14
Frontline Applicant Tracking & Absence/Substitute Management	Frontline	\$15,167.68
Genesis Student Information System, Staff Management, and Payroll	Genesis Educational Services	\$21,073.00
Genesis Budgetary Accounting (Implementation Fee and 1 st Year Maintenance)	Genesis Educational Services	\$25,000.00
Systems 3000 Accounting, Payroll, HR, & Employee Portal (Legacy Maintenance)	Systems 3000	\$11,296.00

29. **Recommend** approval of the acceptance of the following Parent Paid Tuition Students, for the 2021-2022 school year, in the Manasquan High School, at the annual tuition rate of \$8,510.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:
 - Student ID# 8872523454 Grade 9
 - Student ID# 1226157570 Grade 11
30. **Recommend** approval of the acceptance of the following sending district students, in the High School Center for Learning and Independence – ABA program, from July 6th through August 13th, from 8:30 a.m. to 2:30 p.m.:

• Brielle BOE: SID# (to be determined S.C.)	Tuition, 1:1 Aide & Related Services:	\$8,333.70
• Brielle BOE: SID# (to be determined B.S.)	Tuition, 1:1 Aide & Related Services:	\$8,009.30
• Belmar BOE: SID# 1652089375	Tuition, 1:1 Aide:	\$7,636.50
• Belmar BOE: SID# (to be determined J.U.)	Tuition, 1:1 Aide & Related Services:	\$7,796.50
• SLH BOE: SID# (to be determined A. L.)	Tuition, 1:1 aide:	\$7,636.50
31. **Recommend** approval of the agreement between the Monmouth Ocean Educational Services Commission and the Manasquan Board of Education for School Nursing Services for the 2021-2022 school year, as per **Document K**.
32. **Recommend** approval of the agreement between Bayada Home Health Care, Inc., and the Manasquan Board of Education for School Nursing Services for the 2021-2022 school year, as per **Document L**.
33. **Recommend** approval of the Consultant Services Agreement between Manasquan Board of Education and Brown & Brown Benefit Advisors, effective July 1, 2021, in the amount of \$50,000 (attorney reviewed and approved).
34. **Recommend** approval of the appointment of Kenney, Gross & Kovats, LLP, as the School Board Attorney, from July 1, 2021 until the next reorganization meeting of the Manasquan Board of Education, at the hourly rate of \$150.00.
35. **Recommend** approval of the following Pay Applications (attorney reviewed and approved):

Thermal Piping, for the Manasquan High School Partial HVAC and Fire Alarm Replacement

 - Pay Application #15 – REV \$174,167.92
 - Pay Application #16 – REV \$ 23,505.30

H&S Construction, for the Manasquan High School Multipurpose Facility

 - Pay Application #1 \$104,370.00
36. **Recommend** approval of the Safe Return Plan as a partial requirement for the American Rescue Plan – ESSER III grant application, as per **Document M**.
37. **Recommend** approval of the Service Contract with CPC Behavioral Healthcare for “return to school” evaluations for the 2021-2022 school year, as per **Document N**.
38. **Recommend** approval of Educational Data Services, Inc., to provide the following New Jersey Cooperative Bid Maintenance Programs for the 2021-2022 school year with no increase in prices from last school year:
 - Licensing and Maintenance fee for 2021-2022 \$5,370.00
 - Cooperative Skilled Trades, Compliance Services and Ancillary bids for 2021-2022 \$2,000.00
39. **Recommend** approval of the continuation of services for trash collection with Waste Management for 2021-2022, in the monthly amount of \$1,822.54 with no increase in price from last school year.

2021-22 Parent
Paid Tuition
Students

Sending
Districts
Tuition
Students – ESY
ABA Program

2021-22
MOESC School
Nursing
Services
Document K

2021-22
Bayada Home
Health Care
Inc.
Document L

2021-22 Brown
& Brown
Benefit
Advisors

2021-22
Kenney, Gross
& Kovats

Thermal Piping
Pay Apps # 15
& # 16

H&S
Construction
Pay App #1

Safe Return
Plan
ESSER III
Document M

2021-22 CPC
Behavioral
Healthcare
Document N

2021-22
Educational
Data

2021-22 Waste
Management –
Trash
Collection
Services

40. **Recommend** the approval of the transportation contract Renewal #4 of contract #17-18FS for 2021-2022 Student Transportation – School Related Activities, with First Student, Neptune City, NJ, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 1.69%, in the estimated contract amount of \$202,399.07.
41. **Recommend** the approval of the transportation contract Renewal #4 of contract #17-18Briggs for 2021-2022 Student Transportation – School Related Activities, with Briggs Transportation, Point Pleasant Beach, NJ, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 1.69%, in the 2021-2022 estimated amount of \$22,536.73.
42. **Recommend** the approval of the establishment of an additional high school special education Applied Behavioral Analysis program, as per **Document O**.
43. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Capital Reserve at year end not to exceed \$150,000.
44. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Tuition Reserve at year end not to exceed \$150,000.
45. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Maintenance Reserve at year end not to exceed \$150,000.

Professional Days

46. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
June 30, 2021	Jesse Place	Monroe Township	Genesis User Group Meeting	No	Mileage-\$22.96
May 25-26, 2021	Christine Rice	Virtual	ELL -Best Teaching Practices Workshop	Yes	Registration - \$399.00
May 25-26, 2021	Nancy Knitter	Virtual	ELL -Best Teaching Practices Workshop	Yes	Registration - \$399.00

Student Action

Field Trips

47. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

48. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:
#3234044394 **Grade 9** **May 24, 2021 – June 23, 2021 (Medical)**
#2686906059 **Grade 11** **June 2, 2021 – June 23, 2021 (Medical)**

Mr. Cattani asked if there was any Old or New Business to come before the Board.

49. Old Business/New Business

Under Old Business – Dr. Kasyan said that the affirmative vote by the Board on Item #25 would reflect a unanimous vote and the Board Members names will be associated with this resolution.

There was no New Business to come before the Board.

2021-22 First Student Renewal #4

2021-22 Briggs Renewal #4

MHS ABA Program Document O

Capital Reserve Deposit

Tuition Reserve Deposit

Maintenance Reserve Deposit

MHS Professional Days

MHS Field Trips (No Report)

MHS Home Instruction

Old Business / New Business

Mr. Cattani asked for a motion to enter into Executive Session and read the following statement.

Motion was made by Mrs. Pollock, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to enter into Executive Session at 7:29 p.m.

MOTION CARRIED

Executive
Session

50. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ☒ 1. Confidential Matters per Statute or Court Order
- ☐ 2. Impact Rights to Receive Federal Funds
- ☐ 3. Unwarranted Invasion of Individual Privacy
- ☒ 4. Collective Bargaining (MEA Sidebar Agreement #05)
- ☐ 5. Acquisition of Real Property or Investment of Fund
- ☐ 6. Public Safety Procedures
- ☐ 7. Litigation or Contract Matters or Att./Client
- ☒ 8. Personnel Matters (Hiring, Resignation, Leave of Absence, Superintendent Evaluation)
- ☐ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mr. Cattani asked for a motion to reconvene the meeting.

Motion was made by Mr. Sorino, seconded by Mr. Bolderman, and approved by voice vote of all those present in favor to reconvene the meeting at 7:50 p.m.

MOTION CARRIED

Motion to
Reconvene

51. Roll Call

Bruce Bolderman

Donna Bossone

Martin Burns - absent

Michele Cartaya (Lake Como)

Eugene Cattani

Terence Hoverter

Dennis Ingoglia (Brielle)

Joseph Loffredo - absent

Anne McGarry (SLH)

Thomas Pellegrino - absent

Alexis Pollock

Alfred Sorino

Quorum Reached

Roll Call

Mr. Cattani asked for a motion to approve the Manasquan Item #53.

Motion was made by Mrs. Pollock, seconded by Mr. Hoverter, to approve Manasquan Item #53 – Elementary School Personnel, as specified in Document 3.

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Burns; Mr. Loffredo; Mr. Pellegrino
MOTION CARRIED

Manasquan
Item #53
MES Personnel
Document 3

MANASQUAN

Personnel

52. Recommend approval of the Elementary School personnel as per **Document 3.**

Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Items #54 and #55.

Motion was made by Mr. Bolderman, seconded by Mr. Ingoglia, to approve Manasquan/Sending Districts Items #54 – High School Personnel, as specified in Document P and Item #55 – Sidebar Agreement #05, between the MEA and MBOE, as specified in Document Q.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns; Mr. Loffredo; Mr. Pellegrino
MOTION CARRIED

Manasquan/
Sending
Districts Item
#53
MHS Personnel
Document P

MANASQUAN/SENDING DISTRICTS

Personnel

53. Recommend approval of the High School personnel as per **Document P.**

54. Recommend approval of sidebar agreement #05 between the Manasquan Education Association and the Board of Education, as per **Document Q.**

#54
MEA/BOE
Sidebar
Agreement #05
Document Q

Mr. Cattani asked for a motion to adjourn.


Motion was made by Mr. Sorino, seconded by Mrs. Bossone, and approved by voice vote of all those present in favor to adjourn the meeting at 7:54 p.m.
MOTION CARRIED

Adjournment

55. Adjournment

Motion to Adjourn.

Respectfully submitted,



Pete Crawley, Ed.D.
Board Secretary